



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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Building Partnerships – Building Communities

September 24, 2013

Jon Fitterer  
1770 Williams Creek Road  
Cle Elum WA 98922

Alastair Phipps  
8921 NE 190<sup>th</sup>  
Bothell WA 98011

RE: Fitterer Boundary Line Adjustment (BL-13-00009),

Map Number	21-18-31000-0003	Parcel Number	337835
Map Number	21-18-31000-0008	Parcel Number	739236
Map Number	21-18-31000-0009	Parcel Number	749236
Map Number	21-18-31050-0004	Parcel Number	172836

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A metes and bounds legal description or recorded survey displaying legal descriptions and the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the attached Kittitas County Public Works and Kittitas County Fire Marshall comment memos for information regarding additional requirements.

If you have any further questions, please feel free to contact me at (509) 933-8274.

Sincerely,

Jeff Watson  
Staff Planner

CC via E-Mail to: cruseandassoc@kvalley.com

BL-13-00009 Fitterer Master File @ T:\CDS\Projects\BLAs\BL 2013\BL-13-00009 Fitterer